

FULLERTON SCHOOL DISTRICT SURPLUS FORM

SITE NAME: ______ AUTHORIZED SIGNATURE: _____

LOCATION OF ITEMS:

DATE:

| QTY | DESCRIPTION INCLUDE THE FOLLOWING: MAKE, MODEL | SERIAL # | <u>FSD #</u> | $\frac{\text{CONDITION}}{\text{E} = \text{EXCELLENT}}$ $\text{G} = \text{GOOD}$ |
|-----|------------------------------------------------------|----------|--------------|---------------------------------------------------------------------------------|
| | | | | D = DAMAGED |
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SEND ORIGINAL TO PURCHASING.

DO NOT EMAIL OR FAX TO THE WAREHOUSE OR MAINTENANCE &

Purchasing USE ONLY: Signed Off: Date:

OPERATIONS. **KEEP A COPY FOR YOUR RECORDS.**

ANY QUESTIONS PLEASE CONTACT PURCHASING (714) 447-2846

| Warehouse USE ONLY: | |
|---------------------|--|
| Picked up by: | |
| Date: | |